

**Starksboro Public Library  
Board of Trustees Meeting  
October 20, 2025, 4:30 PM**

Call to Order (4:30 pm)

Opener (4:30 pm)

*Start recording*

Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A)

Approval of Sept. minutes (4:35 pm)

**Librarian's Report (4:35-4:55)**

1. Statistics
2. Library operations
3. Library programming

**Business (5:00 - 6:30)**

1. Old Business:
  - a. Maintenance updates (Cathy)
2. Procedure work / Memorandum of Understanding update
  - a. Invoice procedures (Christa)
  - b. Hiring procedures (Christa)
  - c. Personnel files and payroll update (Katie)
3. Year-end budget review and planning (5:30-6:30)
  - a. Reconcile FY 24-25 budget, including new sub-categories (Leah, Cathy)
  - b. Determine budget goals for FY 26-27 (all)
  - c. Plan for budget meeting with Selectboard (all)
4. Friend-raising next steps
5. Review action steps before Nov. meeting

**Next Meetings:**

Nov 10

Dec 8

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Join Zoom Meeting

<https://us02web.zoom.us/j/84156310057?pwd=uJf0wIPWzt2FpIJabwrwvDnMNzX3p.1>

Meeting ID: 841 5631 0057

Passcode: Lib2024&

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