

**Starksboro Public Library Board of Trustees Meeting Minutes**  
**Monday, November 11,, 2025 | 4:30 - 6:30 pm**

<b>Trustees in Attendance in person or by Zoom</b>	Katie Antos-Ketcham, Ellen Yount, Leah Hamilton, and Christa Finnern Absent: Emily Fisher
<b>Others in Attendance</b>	Cathy Townsend
<b>1. Call to Order</b>	The meeting was called to order at 4:43pm.
<b>2. Approval of Minutes</b>	The October minutes were approved with addition of time to “call to order”. Ellen made a motion to approve and Christa seconded the motion, the minutes were approved unanimously.
<b>3. Librarian’s Report</b>	<p><b>Statistics</b> Circulation down a little.</p> <p>Donation of \$100 received from Volunteer Fire Department Ladies Auxiliary toward library snacks. Can we request funds from other “Starksboro” businesses? Leah will ask Friends of Robinson.</p> <p>Toys are being dropped off for Toy Swap. 5 Town Arts grant: asked for \$900, granted \$500</p> <p><b>Operations/Budget</b></p> <p><b>Programming</b></p>
<b>4. Current Business:</b>	<ol style="list-style-type: none"> <li>1. Maintenance Update <ol style="list-style-type: none"> <li>a. Cathy to line up electrician and maintenance person</li> <li>b. Maintenance on furnace, still waiting to hear from Town</li> </ol> </li> <li>2. Year-end budget review and planning (5:00-6:00) <ol style="list-style-type: none"> <li>a. Reconcile FY 24-25 budget, including new sub-categories (Leah, Cathy)</li> <li>b. Draft FY 26-27 budget (all)</li> <li>c. Plan for budget meeting with Selectboard Nov. 18 (all)</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>d. Staff Compensation Executive Session anticipated per 1 V.S.A. § 313 (a,b) (6:00 - 6:30) <ul style="list-style-type: none"> <li>i. Katie made a motion to move to Executive Session at 6pm, Ellen seconded.</li> </ul> </li> </ul>
<b>6. Adjournment</b>	Motion to adjourn at 6:50pm
<b>Upcoming Meetings</b>	November 10

Respectfully submitted,  
Emily Fisher and Katie Antos-Ketcham