

Starksboro Public Library Board of Trustees Meeting Minutes
Monday, December 8, 2025 | 4:30 - 6:30 pm

Trustees in Attendance in person or by Zoom	Katie Antos-Ketcham, Ellen Yount, Emily Fisher, and Christa Finnern Absent: Leah Hamilton
Others in Attendance	Cathy Townsend
1. Call to Order	The meeting was called to order at 4:45pm.
2. Approval of Minutes	Ellen made a motion to approve and Emily seconded the motion, the minutes were approved unanimously.
3. Librarian's Report	<p>Statistics Numbers are looking good thanks to programs as opposed to checking out books Storytime is always awesome, White Pines author talk brought people from many towns, toy swap was a success, lunch & a movie upstairs over school break was a huge hit -- planning another for December break</p> <p>Operations/Budget Robinson PTO "FOR" donated \$100 for library snacks On particularly windy days, the walkway needs to be shoveled frequently (every 15 minutes!)</p> <p>Programming Someone inquired about hosting a "coffee house" which will happen in Feb/March Charlie Girl may shift days because RES Ski Program at Cochran's will be starting in Jan</p>
4. Current Business:	<p>Business (5-6:30)</p> <ol style="list-style-type: none"> 1. Finalize FY 26-27 budget (all) Katie & Christa went before the Selectboard to propose 5% budget increase without salary increase vs. 13% increase with salary increase to catch-up. Selectboard seemed supportive, no real push-back. Didn't talk too specifically about items, it was a more general conversation touching on electricity, cleaning, grants.

Katie made a motion to approve the 26-27 FY Budget of \$65,148.58 Ellen seconded the motion the budget was approved unanimously.

2. Town Report planning

Town Meeting Day is Saturday, Feb. 28

The deadline for the report is the end of December. ALA grant is a confusing piece, so we should adjust accordingly. Cathy has already made a nice visual to represent library statistics. We could ask for a page to dedicate to the lift/accessibility project and include photos. The narrative piece includes a thanks to staff, volunteers, reminders of hours, could be a more creative opportunity to interview patrons and share community voice/narrative--Cathy suggested 18th at the library Cookie Swap. The goal is to promote the library to people who are not yet users, or are using other community libraries. Ellen suggested photos be included to tell the story. Our message: libraries are more than just books. Vital community hubs. Diverse programs are designed for all ages, let us know if you have programs you are interested in...

Ellen & Katie will co-write this.

Katie will meet with Susan on Thursday to ask about an additional page in the report.

It has been a long time since we've revisited our mission/vision statement.

3. Community survey

When do we want to put it out to the community?

What exactly is our goal?

-learn more about the resources?

What does Library Director think would be helpful?

-how do I get to people who aren't regular patrons?

How do we put the survey out there?

-FPF, paper copies at Town Office, spaghetti dinner, town meeting

5. Adjournment	Meeting adjourned at 6:29pm
Upcoming Meetings	January 12

Respectfully submitted,
Emily Fisher