

Starksboro Public Library Board of Trustees Meeting Minutes
Monday, February 9, 2026 | 4:30 - 6:30 pm

Trustees in Attendance in person or by Zoom	Katie Antos-Ketcham, Emily Fisher, Christa Finnern, and Leah Hamilton
Others in Attendance	Cathy Townsend
1. Call to Order	The meeting was called to order at 4:40 pm.
2. Approval of Minutes	Christa made a motion to approve, and Katie seconded the motion. The minutes were approved unanimously.
3. Librarian's Report	<ul style="list-style-type: none"> 1. Statistics <ul style="list-style-type: none"> a. Numbers seem to be down compared to last year. Likely due to cold temperatures, snow days, etc. 2. Library operations <ul style="list-style-type: none"> a. Shoveling has gotten better, except when there is snowdrifting due to wind 3. Library programming <ul style="list-style-type: none"> a. Katie & Leah will try to support with chairs for the concert on the 19th
4. Current Business:	<p>Business</p> <ul style="list-style-type: none"> 5. Vote on Public Facilities Preservation Initiative Grant <ul style="list-style-type: none"> a. Project 1: Complete the second-floor accessibility project. Now that the vertical lift is operational, we need to complete fire safety requirements to use the space; specifically, this includes a fire alarm system, a second form of egress, and fire safety modifications: block the rear stair, seal ductwork, and add intumescent paint, per the fire marshal.

- b. Project 2: Improve the HVAC system on the building's first and second floors so that the library may use both floors year-round.
 - c. Katie and Susan will go to the Selectboard to ask for approval on Feb. 17. Our board needs to write a letter in support on behalf of the board as part of the application. Emily made a motion and Christa seconded, Leah thirded, the board unanimously approved the vote. Amanda will write a letter of support on behalf of the town. This is due March 31.
6. Town Meeting Planning - budget refresher
- a. Budget is an increase percentage wise, however this is a necessary catch-up. We have lagged behind in the past. We are hearing from the community that people want programming and opportunities to gather and thus we have increased the programming budget. Now we need people to show up! The survey (hopefully) is one way to learn what barriers exist.
7. Love Your Library Campaign
- a. We have 13 responses to the survey so far. Christa re-posted today. We will bring the hard copies to Town Meeting. The survey is not currently connected to a Google Sheet, but we can do that. Katie will link to sheets now. Leah will have a big QR code for people to scan at the RES spaghetti dinner. Fun to see the hearts people have completed in the library entrance.
8. Anticipated orientation and onboarding process
- a. We need to clarify who is checking the email address library@starksborovt.org -- Cathy is forwarding any applications to us
 - b. Should we post to any other listservs?
 - c. Ellen posted to VLA on Feb. 4
 - d. Cathy posted to other Library listservs 2 weeks ago
 - e. Emily has spread the word, Katie will reach out to her networks, Cathy shared a sub pool resource.
9. 5:24pm Emily made a motion to go into Executive Session(s) per 1 VSA §313(a)(1)(3) re: personnel (Christa seconded the motion)

5. Adjournment	Meeting adjourned at 5:48 pm Emily motioned to adjourn, Katie seconded, all in favor.
Upcoming Meetings	March 9, 2026

Respectfully submitted,
Emily Fisher