

Town of Starksboro  
Planning Commission  
Minutes (DRAFT)  
January 2, 2025

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Members Present: Dennis Casey, Dan Kuzio, Luke McCarthy, Dan Nugent

Members unable to attend: David Schmidt

Others Present: None

Visitors: None

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Meeting called to order by Chair Dennis Casey at 6:31pm

**Visitors Business:** No visitors present.

**PC Current Business:**

1. Minutes
  - a. Minutes of 12/19 meeting reviewed

**Motion:** D. Nugent moves to accept the minutes as written. D. Kuzio seconds.

**Vote:** All in favor

2. Bylaw redline review and vote
  - a. The committee reviewed the final bylaw edits. There was a discussion about where to put the definitions from the new Flood Hazard section. The new section has definitions within the section but the rest of the definitions in the document are at the end. Decision was made that they can be moved around if needed, or placed in multiple sections, but their location wasn't pertinent for the vote at hand. It was also noted that page numbers and table of contents will need to be edited when the final document is prepared.

**Motion:** L. McCarthy moves to accept proposed edits to the current Starksboro Land Use and Development Regulations with the understanding that editing page numbers, table of contents, and location of definitions may need to be performed. D. Nugent Seconds

**Vote:** All in favor.

3. Finalize notice of public hearing
  - a. The committee mostly finalized the notice at the last meeting and all that needs to be done is to plug in the proposed hearing date of February 6<sup>th</sup>. D. Kuzio made that edit during the meeting. D. Kuzio to forward the document to A. Vincent for distribution and will contact the Addison Independent for publication.
4. Finalize notice to adjoining towns
  - a. The committee mostly finalized the notice at the last meeting and all that needs to be done is to plug in the proposed hearing date of February 6<sup>th</sup>. D. Kuzio made that edit during the meeting. Since town offices are closed Friday the date on the letter will be January 6<sup>th</sup>. D. Kuzio to forward the document to A. Vincent for distribution.

5. Identify member(s) for shared document access

- a. Due to open meeting regulations, it is not advised that the whole board have access to shared documents digitally. D. Schmidt and D. Kuzio were selected to have access to any digital documents for editing.

6. PC Roundtable

- a. After the zoning bylaws rewrite process is complete the Planning Commission intends to turn its attention to reviewing and updating the Town Plan. It was discussed that it would be a good idea to have all the various committees and groups in town come to discuss their visions and goals so the PC can take them under advisement when updating the Town Plan.
- b. It was also discussed that the next PC meeting on 1/16 will be the last meeting before the public hearing. There was a brief conversation on obtaining maps and other documents prior to the next meeting so there is time to review them. The committee will also need to give the Town Office ample warning that several copies of the proposed bylaws need to be printed as handouts at the meeting.

**Motion:** L. McCarthy moved to adjourn the meeting. D. Nugent seconded.

**Vote:** All in Favor

Meeting adjourned at 7:21 pm