

Starksboro Special Selectboard Meeting
April 29, 2025
Unapproved

Board members present: Koran Cousino, Carin McCarthy, David Schmidt, Eric Cota, Tony Porter

Koran Cousino called the meeting to order at 6:12 p.m. at the Starksboro Town Garage.

Review agenda: None.

Public comment: None.

Goals & Visions:

- Improving communications with staff
 - Staff Meetings
 - Reviews
- Maintenance of town assets
 - Buildings
 - Roads
- Improving communications with other town boards & town resources
 - Planning Commission
 - Energy Committee
 - Conservation Committee
 - Development Review Board
 - Starksboro Sports Program
 - Jerusalem Center Committee
 - Library
 - Water Co-op
 - Cemetery Committee
 - Fire Department
 - Emergency Preparedness

Action: Mid-July check in with Library Lift Team to ensure the project is on track for completion by the end of August.

Action: Connect with Jerusalem Center Committee if bond vote passes for next steps.

Action: Move forward with a subdivision informational session.

The Fire Department will plan to come to the Selectboard.

Action: Have Charlene and Dan come to share about emergency prep before the summer rainstorms.

Action: Invite Josh to the second meeting in May so he can present his action plan for summer maintenance.

Roads

- Care of equipment & natural resources– focus on reducing expense for equipment repairs
- Guardrail projects – use guardrail funds
 - Dan Sargent Road
 - Russell Young Road
 - Jerusalem Road
- VLCT Training
- Upsizing Culverts
- Matching Structure Grants
 - Jerusalem Road Bridges Study
- Amanda and Josh to develop an annual calendar

Town Owned Property

- Food Shelf Roof & Town Office Roof
- Reach out to Lanny Smith to see when the Town Office and Town Hall will need to be painted
- Egress plan for Library
- Rough Schedule Capital Plan – FIND & SEND
- Post Office Flooring
- Heat Pumps in Garage & Food Shelf
- Paving Fire Station Parking Lot
- Paving Town Office Parking Lot

Action: MERP Grant Update – invite energy committee

FEMA Buyouts

- Put buyers and potential sellers in contact & consider waiving town fees.
- Ownership of the property

FEMA Public Assistance

- Hazard Mitigation
- Update on where we are at

Policies

Verify purchasing policy has been finalized

Class 4 Roads

Investment Policy

Action: Put a policy review item on a future agenda

Annual Calendar

- Add reappointments to calendar in March
- Add approve Town Meeting Minutes
- Add Annual Reviews in May
- Quarterly check-in about vacation time
- Ongoing recruitment for volunteerism
- Community Events - Sugar on Snow, Harvest Festival and Truck or Treat

Motion: Carin McCarthy motioned to enter into executive session per 1 VSA §313(a)(1) re: personnel. Eric Cota second. Motion approved unanimously.

Motion: X motioned to exit executive session. X second. Motion approved unanimously.

No action taken.

Motion: Tony Porter moved to adjourn. Second by Eric Cota. Motion approved unanimously.

Respectfully submitted,
Amanda Vincent, Town Administrator