

Starksboro Selectboard meeting
Sept. 3, 2024
Approved

Board members present: Koran Cousino, John Painter, David Schmidt, Eric Cota, Carin McCarthy

Others present: Rebecca Elder, Nancy Boss, Sheila Knight, Brian Kerr (zoom)

Koran Cousino called the meeting to order at 6:30 p.m. at the Starksboro Town Clerk's office.

Review agenda:

- Removed road report

Visitor's Business: none

FEMA Updates

1. Buyout applications were submitted by the Town and by Regional Planning. The town will contact residents once information is received back from VEM with next steps.
2. FEMA Disaster Recovery Center set up in Hinesburg to help residents. They will be available for individual assistance, small business help, and other resources.
3. PDMG will be assigned this fall. That person will be a huge help with the FEMA portal, spreadsheets, etc. PDMGs are assigned to projects for a max of 50 weeks.
4. Hazard mitigation should be considered in all the road fixes that are done.

Emergency Management Plan final review is scheduled for this week. Nancy and Rebecca are meeting with the consultant and will submit the final draft to VEM for review to send to FEMA.

Jerusalem Schoolhouse/Fire Station #2

No major updates. Luke will connect with Alan Schmidt to discuss State permitting needs and potential assistance with GC services.

Town office updates

Finance - none

Zoning/Planning

27 permits have been processed this calendar year.

DRB hearing on 9/12 – Legal counsel for DRB will be present. ZA cannot serve as the staff contact for the applicant/landowner at this point and going forward. TA will assist.

Town Admin and IT

- VC3 is performing an internal audit of all the laptops to ensure all are updated and past users are removed from devices
- Garage printer needs a service ticket to troubleshoot
- Systems and resources will be documented for handoff

Warrants

Motion: David Schmidt made a motion to approve the warrants for A/P and payroll with one correction noted. Carin McCarthy second. **Vote:** Motion approved unanimously.

Minutes

Motion: John Painter made a motion to approve the minutes with two corrections noted. David Schmidt second. **Vote:** Motion approved unanimously.

Selectboard Roundtable

- Dry hydrants need maintenance – these need to be done before winter.
- Harvest Festival potential dates 10/5 or 9/28

Executive Session

Motion: Eric Cota moved to enter executive session per 1 VSA §313(a)(3) regarding review of applications received for the Town Administrator position. Carin McCarthy second. **Vote:** Motion approved unanimously.

Motion: John Painter moved to exit executive session at 7:38 p.m. Carin McCarthy second.

Vote: Motion approved unanimously.

Action: The board will follow up with the applicants.

Motion: Carin McCarthy moved to enter executive session per 1 VSA §313(a)(3) regarding personnel. Eric Cota second. **Vote:** Motion approved unanimously.

Motion: John Painter moved to exit executive session at 8:10 p.m. Carin McCarthy second.

Vote: Motion approved unanimously. No action was taken.

Motion: Eric Cota moved to adjourn at 8:11 p.m. John Painter second.

Vote: Motion approved unanimously.

Respectfully submitted,

Rebecca Elder, Town Administrator